# Twineham CE Primary School 

How we teach calculations:

# Calculation Policy for Mathematics 

September 2015

## Glossary

Composite numbers: Numbers which can be divided by number other than 1 or itself.

Factors: Numbers you can multiply together to get another number.

Four operations: Addition, subtraction, multiplication, division.

Integers: Whole numbers, including negative numbers.

Inverse: Reversing or undoing a calculation e.g. to undo adding you need to subtract.

Non-integer numbers: Numbers which include fractions and decimals.

Prime Numbers: A number which can only be divided by 1 and itself.

Prime Factors: Where a number can be made by only multiplying prime numbers e.g. $12=2 \times 2 \times 3$ (2 and 3 are both prime numbers).

The overall aim is that when children leave Twineham in Year 6 they:
$>$ have a secure knowledge of number facts and a good understanding of the four operations;
$>$ are able to carry out calculations mentally apply general strategies and particular strategies (doubling, adding 10 and subtracting 1 to add 9);
$>$ make use of diagrams and jottings to help record steps and part answers when using mental methods that generate more information than can be kept in their heads;

## > have an efficient and reliable written

 method of calculation for each operation that children can apply with confidence when undertaking calculations that they cannot carry out mentally;
## About our Calculation Policy

The following calculation policy has been devised to meet requirements of the National Curriculum 2014 for the teaching and learning of mathematics, and is also designed to give pupils a consistent and smooth progression of learning in calculations across the school.

## Age stage expectations

The calculation policy is organised according to year group expectations as set out in the National Curriculum 2014, however it is vital that pupils are taught according to the level that they are currently working at, being moved onto the next level as soon as they are ready, or working at a lower stage until they are secure enough to move on. Therefore pupils maybe consolidating objectives and strategies from the previous year.

## Providing a context for calculation:

It is important that any type of calculation is given a real life context or problem solving approach to help build children's understanding of the purpose of calculation, and to help them recognise when to use certain operations and methods when faced with problems.

## Choosing a calculation method:

The methods shown are only written ways of calculating. Children will also be calculating using mental strategies too.
Children need to be taught and encouraged to use the following processes in deciding what approach they will take to a calculation, to ensure they select the most appropriate method for the numbers involved:


| To work ouf a fricky calculation: |
| :---: |
| Approximafe, |
| Calculate |
| Check 䟥! |

## EYFS Find one more than a number from 1 to 20

Children will engage in a wide variety of songs and rhymes, games and activities. They will begin to relate addition to combining two groups of objects, first by counting all and then by counting on from the largest number.
Numicon is introduced to support understanding of number.
There are three people on the bus. One more gets on. How many are there now?
(ㄷ) () () () () () $) ~(-) 5+1=6$

## Year 1 Add with numbers up to 20

Use numbered number lines to add, by counting on in ones. Encourage children to start with the larger number and count on. Children also use Numicon to complete calculations and look for addition patterns.


## Children should:

> Have access to a wide range of counting equipment, everyday objects and number lines, and be shown numbers in different contexts.
$>$ Read and write the addition (+) and equals (=) signs within number sentences.
> Interpret addition number sentences and solve missing box problems, using concrete objects and number line addition to solve them:
$8+3=\square$
$15+4=\square$
$5+3+1=$
$\square+\square=6 \quad 12+\square=16$
$\square+4=12$

Bead strings or bead bars can be used to illustrate addition including bridging through ten by counting on 2 then counting on 3 .

Key vocabulary: add, more, plus, and, make, altogether, total, equal to, equals, double, most, count on, number line
Key skills for addition at Y 1 :
> Read and write numbers to 100 in numerals, incl. 1-20 in words
> Recall bonds to 10 and 20, and addition facts within 20
> Count to and beyond 100
> Count in multiples of 12,5 and 10
> Solve simple 1-step problems involving addition, using objects, number lines and pictorial representations. E.g. Sam has 5 toy cars and is given 6 more. How many does he have?


Key vocabulary: add, more, plus, and, make, altogether, total, equal to, equals, double, most, count on, number line, sum, tens, units, partition, addition, column, tens boundary

## Key skills for addition at Y2:

- Add a 2-digit number and a single digit (e.g. $27+6$ )
- Add a 2-digit number and tens (e.g. $23+40$ )
- Add pairs of 2 -digit numbers (e.g. $35+47$ )
- Add three single-digit numbers (e.g. $5+9+7$ )
- Show that adding can be done in any order (the commutative law).
- Recall bonds to 20 and bonds of tens to $100(30+70$ etc.)
- Count in steps of 2,3 and 5 and count in tens from any number.
- Understand the place value of 2-digit numbers (tens and ones)
- Compare and order numbers to 100 using < > and = signs.
- Read and write numbers to at least 100 in numerals and words.
- Solve problems with addition, using concrete objects, pictorial representations, involving numbers, quantities and measures, and applying mental and written methods.


Key vocabulary: add, more, plus, and, make, altogether, total, equal to, equals, double, most, count on, number line, sum, tens, units, partition, plus, addition, column, tens boundary, hundreds boundary, increase, vertical, 'regroup', expanded, compact

Key skills for addition at $\mathrm{Y}_{3}$ :

- Read and write numbers to 1000 in numerals and words.
- Add 2-digit numbers mentally, incl. those exceeding 100.
- Add a three-digit number and a single digit mentally (175 + 8)
- Add a three-digit number and tens mentally $(249+50)$
- Add a three-digit number and hundreds mentally $(381+400)$
- Estimate answers to calculations, using inverse to check answers.
- Solve problems, including missing number problems, using number facts, place value, and more complex addition.
- Recognise place value of each digit in 3-digit numbers (hundreds, tens, and ones.)
- Continue to practise a wide range of mental addition strategies, i.e. number bonds, adding the nearest multiple of $10,100,100$ and adjusting, using near doubles, partitioning and recombining.


If using a decimal number make sure the decimal point is lined up in the same column -

Key vocabulary: add, more, plus, and, make, altogether, total, equal to, equals, double, most, count on, number line, sum, tens, units, partition, plus, addition, column, tens boundary, hundreds boundary, increase, vertical, "regroup", expanded, compact, thousands, hundreds, digits, inverse

## Key skills for addition at Y4:

- Select most appropriate method: mental, jottings or written and explain why.
- Recognise the place value of each digit in a four-digit number.
- Round any number to the nearest 10,100 or 1000.
- Estimate and use inverse operations to check answers.
- Solve 2-step problems in context (Sam buys a chocolate bar for 52 p and a packet of crisp for 78p. How much change does he get from £2?), deciding which operations and methods to use and why.
- Find 1000 more or less than a given number.
- Continue to practise a wide range of mental addition strategies, i.e. number bonds, add the nearest multiple of $10,100,1000$ and adjust, use near doubles (34+35), partitioning and recombining.
- Add numbers with up to 4 digits using the formal written method of column addition
- Solve 2-step problems in contexts, deciding which operations and methods to use and why.
- Estimate and use inverse operations to check answers to a calculation.


Key vocabulary: add, more, plus, and, make, altogether, total, equal to, equals, double, most, count on, number line, sum, tens, units, partition, plus, addition, column, tens boundary, hundreds boundary, increase, "regroup", expanded, compact, vertical, thousands, hundreds, digits, inverse \& decimal places, decimal point, tenths, hundredths, thousandths

## Key skills for addition at Y 5 :

- Add numbers mentally with increasingly large numbers, using and practising a range of mental strategies i.e. add the nearest multiple of $10,100,1000$ and adjust; use near doubles, inverse, partitioning and re-combining; using number bonds.
- Use rounding to check answers and accuracy.
- Solve multi-step problems in contexts, deciding which operations and methods to use and why.
- Read, write, order and compare numbers to at least 1 million and determine the value of each digit.
- Round any number up to 1000000 to the nearest $10,100,1000,10000$ and 100000.
- Add numbers with more than 4 digits using formal written method of columnar addition.


Key vocabulary: add, more, plus, and, make, altogether, total, equal to, equals, double, most, count on, number line, sum, tens, units, partition, plus, addition, column, tens boundary, hundreds boundary, increase, "regroup", expanded, compact, vertical, thousands, hundreds, digits, inverse, decimal places, decimal point, tenths, hundredths, thousandths

## Key skills for addition at Y6:

- Perform mental calculations, including with mixed operations and large numbers, using and practising a range of mental strategies.
- Solve multi-step problems in context, deciding which operations and methods to use and why.
- Use estimation to check answers to calculations and determine, in the context of a problem, levels of accuracy.
- Read, write, order and compare numbers up to 10 million and determine the value of each digit.
- Round any whole number to a required degree of accuracy.
- Pupils understand how to add mentally with larger numbers and calculations of increasing complexity.



## EYFS Find one less than a number from 1 to 20

Children will engage in a variety of counting songs and rhymes and practical activities.

In practical activities and through discussion they will begin to use the vocabulary associated with subtraction. Numicon is also used to support understanding.


They will begin to relate subtraction to 'taking away' using objects to count 'how many are left' after some have been taken away.

$$
6-2=4
$$


'Take two apples away. How many are left?'


Key vocabulary: equal to, take, take away, less, minus, subtract, leaves, difference between, how many more, how many fewer / less than, most, least, count back, how many left, how much less is_?

## Key skills for subtraction at Y 1 :

- Given a number, say one more or one less.
- Count to and over 100, forward and back, from any number.
- Represent and use subtraction facts to 20 and within 20.
- Subtract with one-digit and two-digit numbers to 20 , including zero.
- Solve one-step problems that involve addition and subtraction, using concrete objects (i.e. bead string, objects, cubes) and pictures, and missing number problems.
- Read and write numbers from 0 to 20 in numerals and words.


## Year 2 Subtract with 2-digit numbers

Subtract on a number line by counting back, aiming to develop mental subtraction skills.

This strategy will be used for:

- 2-digit numbers subtract units (by taking away / counting back) e.g. 36-7
- 2-digit numbers subtract tens (by taking away / counting back) e.g. 48-30
- $\quad$ Subtracting pairs of 2-digit numbers (see below)

Subtracting pairs of 2-digit numbers on a number line:

47-23 = 24 Partition the second number and subtract it in tens and units, as below:

Teaching children to bridge through ten can help them to become more efficient, for example 42-25:

Move towards more efficient jumps back, as below:


Combine methods with use of a hundred square to reinforce understanding of number value and order


Key vocabulary: equal to, take, take away, less, minus, subtract, leaves, difference between, how many more, how many fewer / less than, most, least, count back, how many left, how much less is_? difference, count on, strategy, partition, tens, units

## Key skills for subtraction at yz:

- Recognise the place value of each digit in a two-digit number.
- Recall and use subtraction facts to 20 fluently, and use related facts up to 100.
- Subtract using concrete objects, pictorial representations, 100 squares and mentally, including: a two-digit number and ones, a two-digit number and tens, and two two-digit numbers.
- Show that subtraction of one number from another cannot be done in any order.
- Recognise and use inverse relationship between addition and subtraction, using this to check calculations and missing number problems.
- Solve simple addition and subtraction problems including measures, using concrete objects, pictorial representation, and also applying their increasing knowledge of mental and written methods.
- Read and write numbers to at least 100 in numerals and in words.


Key vocabulary: equal to, take, take away, less, minus, subtract, leaves, distance between, how many more, how many fewer / less than, most, least, count back, how many left, how much less is_? difference, count on, strategy, partition, tens, units regroup, decrease, hundreds, value, digit

## Key skills for subtraction at Y3:

- Subtract mentally a: 3-digit number and ones, 3-digit number and tens, 3-digit number and hundreds.
- Estimate answers and use inverse operations to check.

Approximate, Calculate Check it!
Check it!

- Solve problems, including missing number problems.
- Find 10 or 100 more or less than a given number.
- Recognise the place value of each digit in a 3-digit number.
- Counting up differences as a mental strategy when numbers are close together or near multipiles of 10 (see examples above)
- Read and write numbers up to 1000 in numerals and words.
- Practise mental subtraction strategies, such as subtracting near multiples of 10 and adjusting (e.g. subtracting 19 or 21), and select most appropriate methods to subtract, explaining why.


Key vocabulary: equal to, take, take away, less, minus, subtract, leaves, distance between, how many more, how many fewer / less than, most, least, count back, how many left, how much less is_? difference, count on, strategy, partition, tens, units, regroup, decrease, hundreds, value, digit, inverse
Key skills for subtraction at y4:

- Subtract by counting on where numbers are close together or they are near to multiples of 10,100 etc.
- Children select the most appropriate and efficient methods for given subtraction calculations.
- Estimate and use inverse operations to check answers.
- Solve addition and subtraction 2-step problems, choosing which operations and methods to use and why.
- Solve simple measure and money problems involving fractions and decimals to two decimal places.
- Find 1000 more or less than a given number.
- Count backwards through zero, including negative numbers.
- Recognise place value of each digit in a 4-digit number Round any number to the nearest 10, 100 or 1000
- Solve number and practical problems that involve the above, with increasingly large positive numbers.



Pupils should be able to apply their knowledge of a range of mental strategies, mental recall skills, and informal and formal written methods when selecting the most appropriate method to work out subtraction problems. Using the inverse is important to check answers are correct and sensible.

Key vocabulary: equal to, take, take away, less, minus, subtract, leaves, distance between, how many more, how many fewer / less than, most, least, count
back, how many left, how much less is_? difference, count on, strategy, partition, tens, units decrease, hundreds, value, digit, inverse, tenths, hundredths, decimal point, decimal, regroup
Key skills for subtraction at Y6:

- Solve addition and subtraction multi-step problems in context, deciding which operations and methods to use and why.
- Read, write, order and compare numbers up to 10 million and determine the value of each digit
- Round any whole number to a required degree of accuracy
- Use negative numbers in context, and calculate intervals
- across zero.
- Children need to utilise and consider a range of mental subtraction strategies, jottings and written methods before choosing how to calculate.



## EYFS: Solve practical problems that involve doubling

Children will engage in a wide variety of songs and rhymes, games and activities.

In practical activities and through discussion they will begin to solve problems involving doubling.

'Three apples for you and three apples for me. How many apples altogether?'


Year 1 Multiply with concrete objects, arrays and pictorial representations.


How many legs will 3 teddies have?
$2+2+2=6$


There are 3 sweets in one bag.
How many sweets are in 5 bags altogether?

Give children experience of counting equal group of objects in $2 s$, $5 s$ and 10 s.

Present practical problem solving activities involving counting equal sets or groups, as above.

## Key vocabulary: groups of, lots of, times, array, altogether, multiply, count

Key skills for multiplication at Y1:

- Count in multiples of 2,5 and 10.
- Solve one-step problems involving multiplication, by calculating the answer using concrete objects, pictorial representations and arrays with the support of the teacher.
- Make connections between arrays, number patterns and counting in twos, fives and tens.
- Begin to understand doubling using concrete objects and pictorial representations.


Key vocabulary: groups of, lots of, times, array, altogether, multiply, count, multiplied by, repeated
addition, column, row, commutative, sets of, equal groups, times as big as, once, twice, three times...
Key skills for multiplication at Y2:

- Count in steps of 2,3 and 5 from zero, and in 10 s from any number.
- Recall and use multiplication facts from the 2,5 and 10 multiplication tables, including recognising odds and evens.
- Write and calculate number statements using the $x$ and $=$ signs.
- Show that multiplication can be done in any order (commutative).
- Solve a range of problems involving multiplication, using concrete objects, arrays, repeated addition, mental methods, and multiplication facts.
- Pupils use a variety of language to discuss and describe multiplication.


Key vocabulary: groups of, lots of, times, array, altogether, multiply, count, multiplied by, repeated addition, column, row, commutative, sets of, equal groups, times, _times as big as, once, twice, three times..., partition, grid method, multiple, product, tens, units, value

## Key skills for multiplication:

- Recall and use multiplication facts for the 2, 3, 4, 5, 8 and 10 multiplication tables, and multiply multiples of 10 .
- Write and calculate number statements using the multiplication tables they know, including 2-digit $x$ single-digit, drawing upon mental methods, and progressing to reliable written methods.
- $\quad$ Solve multiplication problems, including missing number problems.
- Develop mental strategies using commutativity (e.g. $4 \times 12 \times 5=4 \times 5 \times 12=20 \times 12=240$ )
- Solve simple problems in contexts, deciding which operations and methods to use.
- Develop efficient mental methods to solve a range of problems e.g. using commutativity ( $4 \times 12 \times 5=$ $4 \times 5 \times 12=20 \times 12=240$ ) and for missing number problems $\square \times 5=20,3 \times \square=18, \quad \square \times \square=32$


Key vocabulary: groups of, lots of, times, array, altogether, multiply, count, multiplied by, repeated addition, array, column, row, commutative, groups of, sets of, lots of, equal groups, times, multiply, times as big as, once, twice, three times... partition, grid method, total, multiple, product, sets of, inverse
Key skills for multiplication at Y4:

- Count in multiples of $6,7,9,25$ and 1000
- Recall multiplication facts for all multiplication tables up to $12 \times 12$.
- Recognise place value of digits in up to 4-digit numbers
- Use place value, known facts and derived facts to multiply mentally, e.g. multiply by $1,10,100$, by 0 , or to multiply 3 numbers.
- Use commutativity and other strategies mentally $3 \times 6=6 \times 3,2 \times 6 \times 5=10 \times 6,39 \times 7=30 \times 7+9 \times 7$.
- Solve problems with increasingly complex multiplication in a range of contexts.
- Count in multiples of $6,7,9,25$ and 1000
- Recognise the place value of each digit in a four-digit number (thousands, hundreds, tens, and ones)


Key vocabulary groups of, lots of, times, array, altogether, multiply, count, multiplied by, repeated addition, column, row, commutative, sets of, equal groups, _times as big as, once, twice, three times...., partition, grid method, total, multiple, product, inverse, square, factor, integer, decimal, short/long multiplication, "carry"
Key skills for multiplication at Y 5 :

- Identify multiples and factors, using knowledge of multiplication tables to $12 \times 12$. Solve problems where larger numbers are split into their factors. E.g. $18 \times 5=3 \times 6 \times 5$
- Multiply and divide integers and decimals by 10,100 and 1000 Recognise and use square and cube numbers and how they are written
- Solve problems involving combinations of operations, choosing and using calculations and methods appropriately.


Key vocabulary: groups of, lots of, times, array, altogether, multiply, count, multiplied by, repeated addition, array, column, row, commutative, sets of, equal groups, times as big as, once, twice, three times... partition, grid method, total, multiple, product, inverse, square, factor, integer, decimal, short I long multiplication, "carry", tenths, hundredths, decimal

## Key skills for multiplication at Y6:

- Recall multiplication facts for all times tables up to $12 \times 12$ (as Y 4 and Y 5 ).
- Multiply multi-digit numbers, up to 4-digit $\times 2$-digit using long multiplication.
- Perform mental calculations with mixed operations and large numbers.
- Solve multi-step problems in a range of contexts, choosing appropriate combinations of operations and methods.
- Estimate answers using round and approximation and determine levels of accuracy.
- Round any integer to a required degree of accuracy.


Key Vocabulary: share, share equally, one each, two each..., group, groups of, lots of, array Key number skills needed for division at Y 1 :

- Solve one-step problems involving multiplication and division, by calculating the answer using concrete objects, pictorial representations arrays with the support of the teacher
- Through grouping and sharing small quantities, pupils begin to understand, division, and finding simple fractions of objects, numbers and quantities.
- They make connections between arrays, number patterns, and counting in twos, fives and tens.


Key Vocabulary: share, share equally, one each, two each..., group, equal groups of, lots of, array, divide, divided by, divided into, division, grouping, number line, left, left over
Key number skills needed for division at Y 2 :

- Count in steps of 2,3 , and 5 from 0
- Recall and use multiplication and division facts for the 2,5 and 10 multiplication tables, including recognising odd and even numbers.
- Calculate mathematical statements for multiplication and division within the multiplication tables and write them using the $x, \div$ and $=$ signs.
- Show that multiplication of two numbers can be done in any order (commutative) and division of one number by another cannot.
- Solve problems involving multiplication and division, using materials, arrays, repeated addition, mental methods, and multiplication and division facts, including problems in contexts.


Key Vocabulary: share, share equally, one each, two each..., group, equal groups of, lots of, array, divide, divided by, divided into, division, grouping, number line, left, left over, inverse, short division, 'carry', remainder, multiple

## Key number skills needed for division at Y3:

- Recall and use multiplication and division facts for the $2,3,4,5,8$ and 10 multiplication tables (through doubling, connect the 2, 4 and 8 s ).
- Write and calculate mathematical statements for multiplication and division using the multiplication tables that they know, including for two-digit numbers times one-digit numbers, using mental and progressing to for-mal written methods.
- Solve problems, in contexts, and including missing number problems, involving multiplication and division.
- Pupils develop efficient mental methods, for example, using multiplication and division facts (e.g. using $3 \times 2$ $=6,6 \div 3=2$ and $2=6 \div 3$ ) to derive related facts $(30 \times 2=60$, so $60 \div 3=20$ and $20=60 \div 3)$.
- Pupils develop reliable written methods for division, starting with calculations of 2 -digit numbers by 1 digit numbers and progressing to the formal written method of short division.



Key Vocabulary: share, share equally, one each, two each..., group, equal groups of, lots of, array, divide, divided by, divided into, division, grouping, number line, left, left over, inverse, short division, "carry", remainder, multiple, divisible by, factor

## Key number skills needed for division at Y 4 :

- Recall multiplication and division facts for all numbers up to $12 \times 12$.
- Use place value, known and derived facts to multiply and divide mentally, including: multiplying and dividing by 10 and 100 and 1 .
- Pupils practise to become fluent in the formal written method of short division with exact answers when dividing by a one-digit number
- Pupils practise mental methods and extend this to three-digit numbers to derive facts, for example $200 \times 3=600$ so $600 \div 3=200$
- $\quad$ Pupils solve two-step problems in contexts, choosing the appropriate operation, working with increasingly harder numbers. This should include correspondence questions such as three cakes shared equally between 10 children.


Key Vocabulary: share, share equally, one each, two each..., group, equal groups of, Iots of, array, divide, divided by, divided into, division, grouping, number line, left, left over, inverse, short division, "carry", remainder, multiple, divisible by, factor, inverse, quotient, prime number, prime factors, composite number (non-prime)

## Key number skills needed for division at Y 5 :

- Recall multiplication and division facts for all numbers up to $12 \times 12$ (as in Y4).
- Multiply and divide numbers mentally, drawing upon known facts.
- Identify multiples and factors, including finding all factor pairs of a number, and common factors of two number.
- Solve problems involving multiplication and division where larger numbers are decomposed into their factors.
- Multiply and divide whole numbers and those involving decimals by 10,100 and 1000.
- Use the vocabulary of prime numbers, prime factors and composite (non-prime) numbers.
- Work out whether a number up to 100 is prime, and recall prime numbers to 19.
- Divide numbers up to 4 digits by a one-digit number using the formal written method of short division and interpret remainders appropriately for the context
- Use multiplication and division as inverses.
- Interpret non-integer answers to division by expressing results in different ways according to the context including with remainders, as fractions, as decimals or by rounding (e.g. $98 \div 4=24 r 2=241 / 2=24.5 \approx 25$ ).


Long division, as shown in Y 5 may be extended to dividing by a 2 digit number, but only when pupils are secure with other methods.

Short division, for dividing by a single digit: e.g. 4935 $\div 8$


Short division techniques may also be introduced and further developed to work with increasingly larger numbers and using decimals.

Where remainders occur, pupils should express them as fractions, decimals or use rounding, depending upon the problem.

Approximate,
Calculate, Check it mate!

Key Vocabulary: As previously, \& common factor
Key number skills needed for division at Y6:

- Recall and use multiplication and division facts for all numbers to $12 \times 12$ for more complex calculations
- Divide numbers up to 4 digits by a two-digit whole number using the formal written method of long division, and interpret remainders as whole number remainders, fractions, or by rounding, as appropriate for the context. Use short division where appropriate.
- Perform mental calculations, including with mixed operations and large numbers.
- Identify common factors, common multiples and prime numbers.
- Solve problems involving all 4 operations.
- Use estimation to check answers to calculations and determine accuracy, in the context of a problem.
- Use written division methods in cases where the answer has up to two decimal places.
- Solve problems which require answers to be rounded to specified degrees of accuracy.

